

WRITING A RESEARCH REPORT

What is a Research Report?

The process of preparing a research report has numerous steps. The student chooses a subject, prepares a list of questions to guide his/her research, gathers information from two or more sources, organizes the information, and presents it to the reader in a readable form.

Examples:

Subject The subject of a research report should be narrow enough to be covered in a short report.

Purpose Before writing, a writer needs to identify his/her purpose for writing the report.

Audience Before writing, a writer needs to identify the audience for the

Facts/Opinions Facts are objective and can be verified. Opinions are subjective and need to separate

Questions A list of questions to guide the researcher's research. their research.

Sources The books, articles, or websites that a student uses to gather information for a report are called his/her sources.

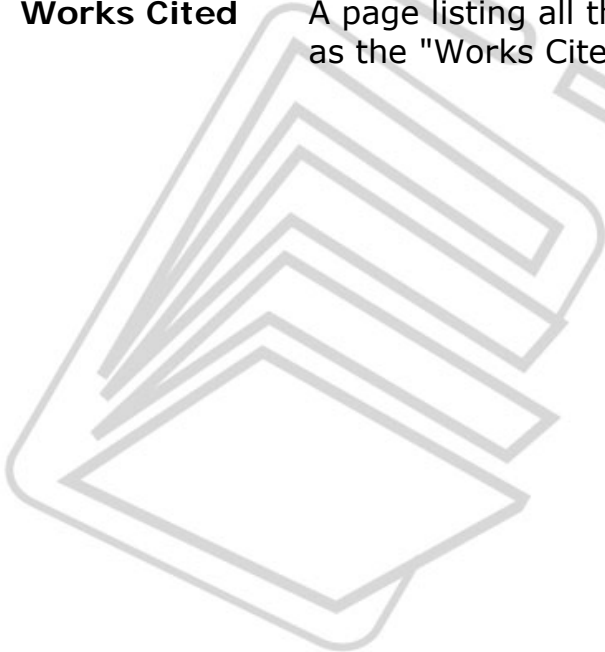
Works Cited A page listing all the sources used in researching a report is known as the "Works Cited" page.



PREVIEW

Please login or register to download the printable version of this study guide.

www.newpathlearning.com



Try This!

- 1] Choose a **narrower** topic for this general subject: **Global Warming**.
 - a] The Greenhouse Effect
 - b] The Ozone Layer
 - c] Science
 - d] Shrinking Glaciers and the Polar Bear

- 2] Which choice is a **fact**?
 - a] Canadians are friendlier than Americans.
 - b] Canada is a beautiful country.
 - c] Canadians enjoy outdoor activities.
 - d] The political divisions in Canada are called provinces.

- 3] Pick a **question** to answer for this topic: Choosing an Instrument to Play.
 - a] Is a person's height a factor in choosing an instrument?
 - b] How does one become a conductor?
 - c] Is there a difference between a band and an orchestra?
 - d] How many sections are there in a band?



PREVIEW

Please login or register to download the
printable version of this study guide.

www.newpathlearning.com