

LIBRARY SKILLS

What Can Be Found in a Library?

Books, almanacs, DVD's, atlases, magazines, newspapers, dictionaries, and encyclopedias can be found in a **library/media center**.

Library Facts

1. Most libraries are divided into areas, called **sections**:
 - **The Stacks**.....fiction and nonfiction books
 - **Periodicals**.....magazines and newspapers
 - **Reference**.....encyclopedias, dictionaries, atlases, and almanacs
 - **Catalog**.....online catalog or card catalog drawers
2. In the library stacks, **nonfiction** books are shelved **separately** from **fiction** books.
3. **Fiction books** are arranged alphabetically according to the author's last name.
4. Each **nonfiction** book has a **call number** for nonfiction books. They are arranged in order of their call numbers.
5. Online **catalogs** and **author cards**, and **subject cards** for each nonfiction book in the library. Card catalogs are organized alphabetically for easy searching.



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Try This!

- 1] In what section of the library would you find an **atlas** to plan a family road trip to Orlando?
- a] catalog
 - b] reference
 - c] the stacks
 - d] periodicals
- 2] In which Dewey Decimal System category would you look for a book about **biology**?
- a] 400-499 Language
 - b] 500-599 Science
 - c] 600-699 Technology
 - d] 700-799 The Arts
- 3] Under which **subject** would you look to find a book on skateboarding?
- a] Computers
 - b] American History
 - c] Sports
 - d] Cooking



PREVIEW

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