



## PARTS OF A BOOK

Many informational books, like textbooks for example, contain several parts that help the readers find information quickly and easily.

### Tables of Contents

The table of contents can be found at the BEGINNING of a book.

**A table of contents includes:**

-  each chapter number
-  each chapter title
-  the page numbers each chapter begins and ends on

### Index

An index is an alphabetical listing of subjects found at the END of an informational book.

**An index**



**PREVIEW**

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### Glossary

A glossary  
END of a b

ook

s found at the

A glossary contains only key words or difficult words that are found inside the book.

### Try This!

To determine how many chapters are in a book you would use the

\_\_\_\_\_.

To locate the definition of a word you would use the \_\_\_\_\_.

To locate a specific subject in a book you would use the \_\_\_\_\_.